

Spring 3-21-1979

Senate Meeting March 21, 1979

Academic Senate

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ACADEMIC SENATE MINUTES
(Not approved by the Academic Senate)

March 29, 1978

Volume IX, No. 13

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Meetings of the Academic Senate are open to members of the University community. Persons attending the meetings may participate in discussion with the consent of the Senate.

Persons desiring to bring items to the attention of the Senate may do so by contacting any member of the Senate.

ACADEMIC SENATE MINUTES

(Not approved by the Academic Senate)

March 29, 1978

Volume IX, No. 13

Call to Order

The meeting of the Academic Senate was called to order by Chairperson Cohen at 7:00 p.m. in Stevenson Hall 401.

Roll Call

The Secretary called the roll and declared a quorum to be present.

Approval of Minutes

The approval of minutes of the March 8, meeting was deferred.

Chairperson's Remarks

Mr. Cohen in concluding his two terms as Chairperson complimented the Senate on its work and cooperation. He observed that shared governance is very healthy at I. S. U.

Administrator's Remarks

President Watkins thanked Mr. Cohen for his help as he began his service as President of the University and praised the Senate for its commitment to service to the University during the past year.

Mr. Horner reported the Budget Team continues to work on allocations for the coming fiscal year. He noted that UTAs, Graduate Assistantships, and Faculty Positions have been allocated to the Colleges. The total accociation is is pre-sumes will increase by 8%. If everything holds there will be 18 new faculty positions in the Fall.

Student Body President's Remarks

Mr. Rutherford remarked at the conclusion of his term in office that he was impressed with the degree of student-faculty cooperation he had experienced in working with the Senate. He felt the Senate had made excellent progress this year. He expressed his thanks to the Executive Committee and to a number of individual Senators with whom he had worked closely during the term.

ASPT Document

IX,110 Mr. Quane introduced the revised ASPT Document which had been discussed at the last meeting along with a memorandum dated March 17, which incorporated changes discussed at the last Senate meeting. A motion (Quane/Young) to approve the revised ASPT document along with the 3-17-78 changes was made. Discussion of each section ensued.

IX,111 A motion (Smith/Sims) to amend p.2, Section II, A, lines 3 and 4 by deleting "serving as chairperson", substituting serving ex-officio with vote," and changing the next sentence to read: "A faculty member from the committee shall be elected chairperson and vice chairperson." was made. Mr. Smith argued these changes reflect

more clearly the faculty base of the ASPT system and provide appropriate continuity in committee leadership, since the Provost must of necessity be absent many times on other duties. The Smith/Sims amendment carried on a show of hands, 19 voting yes and 14 opposed.

- IX,112 A motion (Jesse/Quane) to amend p. 3, II, by adding a new I which would read: "The URC will insure that Departments and colleges are in compliance with University faculty status policies." was made. Mr. Hicklin felt this responsibility was an administrative matter, while Mr. Young commented he thought II, C provided for this same thing. The Jesse/Quane amendment was defeated.

III, C was editorially revised to read in lines 2 & 3: "Once the intention of appealing is filed the chairperson or vice-chairperson of the UAC shall preside at the informal meeting"

- IX,113 Provost Horner remarked on p. 5, footnote 3, that "a written summary and evaluation of a faculty member's entire professional activities up to the time when a department decision regarding tenure or promotion is made" is unworkable and has legal ramifications. Mr. Smith thought "entire professional activities" should be considered and was appropriate. Mr. Quane asked Mr. Horner if "at least four years" would be acceptable alternative wording, and Mr. Horner replied it would be. Mr. Ritt argued "entire professional activities" is the only guarantee that a department has given the faculty member complete consideration. A motion (Quane/Cooper) to amend p. 5, V, C, footnote 3 by substituting "previous four years" for "entire" was made. Mr. Rhodes observed this footnote calls for a "summary" not everything in detail, and Ms. Cook commented that a vita usually consists of a page or two outline. Mr. Hicklin suggested simply striking "entire". The (Quane/Cooper) amendment was defeated.

- IX,114 On the same footnote (3) on p. 5, a motion (Hicklin/Young) to amend by striking "entire" in the second line was made, and the amendment carried.

- IX,115 On the same footnote (3) on p. 5 a motion (Quane/Popp) to amend by adding the words "at I.S.U." after "activities" in line 2 was made, and the (Quane/Popp) amendment carried.

- IX,116 A motion (Horner/Quane) was made to amend p. 5, V, C, lines 1 & 2 so that they will now read: "Responsibilities of the DFSC encompass collecting information for each faculty member, including systematically gathered student input (which may be anonymous),...." The amendment carried.

Mr. Quane suggested striking the last line of V, C, on p. 5 which reads, "The results of any appraisals shall be made known to faculty members by March 1. This suggestion was accepted as a friendly amendment.

- IX,117 A motion (Wilson/Kuhn) was made to amend p. 9, VIII, A, 2, line 9 by deleting the phrase "or reduction." Having to do with causes for dismissal of tenured faculty, Ms. Cook argued this phrase is not consistent with wordings in current Regents Policy nor in the University Constitution. Also, the phrase is premature until the University has a prepared policy approved by the senate dealing with procedures for reduction of an institutional program. The motion failed.

- IX,118 A motion (Smith/Sims) was made to amend p. 9, Section VIII, B, 2, paragraph 1 by adding the following sentence after "...Board of Regents" : "All tenured faculty members shall be given an opportunity to respond to the DFSC decision." Mr. Smith argued if all tenured faculty have the opportunity to be involved in the initial appointment of a probationary faculty member, logic should compel a similar

opportunity when a tenure recommendation is forthcoming. Mr. Horner expressed concern about the timing of such faculty involvement. It should be before the DFSC decision in order to insure a single recommendation comes from a department. Mr. Smith said his amendment merely gets a reaction from tenured members of a department, not an alternative formal recommendation. Mr. Carey observed his department seeks input before a DFSC decision, but the DFSC still makes the final decision. The amendment failed.

IX,119 A motion (Cook/March) was made to amend p. 10, Section VIII, B, 2, c, line 6 by adding the following sentence after "... the URC and Provost.": "However, if the DFSC wishes, a negative decision may be reconsidered in the last year of the probationary period." Rare as such an action might be, said Ms. Cook, it is consistent with the AAUP principles to which this document subscribes, and a statement to that effect should be included. Mr. Young, of the local AAUP Chapter, confirmed this action would be consistent with AAUP principles. Mr. Horner denied, however, that this is AAUP's recommendation. He added that our policy needs to provide time for the Board of Regents to react, and reconsideration in the last year would not allow this. There would also be a problem with reconsideration in the last year in that a second negative decision in the final year would probably not allow sufficient time for an AFT appeal. Some AFT appeals have taken seven months, and the AFT is not available to non-employees as an avenue of appeal. Mr. Watkins felt this amendment was designed to give a faculty member denied tenure a second chance. He continued by saying the tenure decision by a department ought to be made very carefully. This amendment would hold out for the faculty member an unreasonable expectation or hope then that person should probably go out on the job market. Mr. Eatherly, speaking as a former AFT chairperson and as an officer of the AAUP, disagreed with Mr. Horner's comments on the legality of this and the timing question. He disagreed that AFT is available only to employees of the institution, and said that DFSC and AFT procedures can occur simultaneously. Moreover, he observed that a Department's needs might change in a year's time. Mr. Horner replied, we don't differ on simultaneous consideration, but many would enter the AFT process only after final departmental consideration. He insisted it is not correct that AFT is available to non-employees. If conditions change, he concluded, a department could simply re-hire the individual. Mr. Jesse asked if there is anything to prevent a DFSC from re-consideration if this statement is not incorporated into the ASPT document, and Mr. Horner replied, no. Mr. Quane, however, observed that VIII, B, 2, c precludes reconsideration according to a September, 1977 interpretation of the URC. Ms. Cook asked Provost Horner if a department could hire such a person with tenure, and Mr. Horner replied, yes. On a vote of 14 to 21 the amendment failed.

Mr. Quane read a letter from Dean Harrison relevant to X, A, 2 asking for an equal percentage amount rather than an equal dollar amount. Mr. Cohen suggested this matter be referred to committee.

IX,120 A motion (Horner/Ritt) was made to amend, p. 12, X, A 2, line 4 by substituting the phrase "equal percentage" for "an equal dollar". Mr. Horner argued that equal dollars tend to level salaries among departments overtime whereas equal percentages would help departments in highly job competitive disciplines to remain competitive. Mr. Moonan argued the Senate must consider the cost-of-living increases and remember that equal percentages would tend to place competitive departments above the cost-of-living level and less competitive departments below that level. The amendment failed.

IX,121 A motion (Cook/Ritt) was made to amend p. 12, Section X, A, 5 by retaining the first sentence but deleting the rest of the paragraph and to add a new section as follows:

Section XIII Report to the President

The Provost shall have prepared an annual report including lists of faculty salary recommendations and all recommendations for promotion and tenure emanating from the DFSC's and the CFSC's. This report, including all documents relating to appeals shall be submitted to the President.

Final recommendations prepared by the President for the Board of Regents shall be available in the President's Office and the Office of the Provost one week before submission to the Board of Regents Staff for inspection by faculty members of the Academic Senate. Faculty members of the Academic Senate may present suggestions or comments in writing to the President.

The rationale advanced for change in X, A, 5 was, since this section deals with salary increment procedures and the classification of faculty into categories for salary purposes, the only "recommendations" appropriate to Section X are those dealing with faculty categories. The rationale for a new Section XIII is the ASPT system as indicated in the Section I, A and B is advisory to the President. This new section clarifies who is to receive the decisions of departments and colleges, and the decisions of the Appeals Committee. The appropriate person to receive them is the President. Mr. Ritt said we should have faculty initiative and administrative review. When the administrative decision opposes the faculty view in rare instances the administration should state its views in writing. Since we don't have faculty determination at ISU, our alternatives were to establish faculty determination or to guarantee that we, the faculty, place the matter in your hands (Speaking to the President). Mr. Watkins replied the problem he has with this is that he sees I, B which recognizes the President as the final authority at the institutional level as sufficient. He said he would have the Provost administer the proposed amendment as he does now. Ms. Cook noted two differences: 1) review of recommendations procedure ought to apply to promotion and tenure as well as salary and 2) XIII provides a new track to the President. Mr. Watkins again observed, I don't believe you've changed a thing. Mr. Hicklin expressed concern that the new XIII did not provide for an executive session of faculty members of the Senate for discussion which has in the past provided a check against bypassing of regular procedures. Mr. Horner observed the way the system is designed there are two sets of recommendations, and the question is whether the President or the Provost is the referee. Mr. Horner also noted that in the past we have not listed those who have received a negative recommendation because faculty do not want a negative decision made generally known unless they take the initiative to do so. Mr. Watkins asked Mr. Ritt if it would be acceptable to him if the Provost were to pass his recommendations along with others to the President, and Mr. Ritt said, yes. After a 10-minute recess Mr. Ritt and Ms. Cook presented substitute wording for XIII as follows: X, A, 5 now reads: "The Provost shall receive recommendations from the DFSC, CFSC, and the UAC. A summary of these recommendations for salary, promotion and tenure shall be submitted to the President of the University and the faculty members of the Academic Senate in executive session. Final reports prepared for the Board of Regents shall be available in the President's Office and the Office of the Provost for forty-eight hours prior to the Senate Executive session hearing the report. Faculty members of the Academic Senate may present suggestions or comments in writing to the President. There shall be no discussion of salaries of individual faculty members during executive session, only written comments given to the President prior to the Academic Senate meeting." The amendment with the substitute wording carried.

- IX,122 A motion (Quane/Cooper) was made to amend Section X, B, 10, C to read as follows:
"The annual salary increment will be based upon the faculty member's performance of duties specified in an agreement which is mutually acceptable to faculty member and the DFSC. The annual performance evaluation will be based only upon the completion of the activities specified in the agreement. The amount of the salary increment will be related to the quality of performance and the difficulty and quantity of the activities. The individuals in the "merit" category will receive the same number of dollars regardless of the rank, contract (tenured or probationary), or base salary." Mr. Quane urged that we provide a system whereby the faculty and the DFSC agree to what faculty are to do during the year. Mr. Moonan asked what would happen if the DFSC and faculty can't agree on goals. Mr. Rhodes found certain advantages to management by objectives, but felt the Senate needed a task force to explore this alternative before voting. The amendment failed.
- IX,123 A motion (Quane/Gawel) was made to amend Section X,B,10, c to read as follows:
"The merit increment will be distributed on a variable dollar basis; that is, the salary increment for each faculty member may be different. No fixed dollar amount nor equal percentage of salary formula need be used. A unit system of distribution may be used to distribute the salary increase funds based upon projections of funds to be made available to the University." Mr. Quane argued that now the same percentage salary increase goes to those who barely scrape by into the merit category and to those who are very high in the merit category. The proposal would permit wide variety in salary increments. Mr. Hicklin observed this is the old system we rejected to go to the present document. Mr. Smith noted there was no mechanism to discriminate among various levels of merit. The amendment failed.
- IX,124 A motion (Quane/Popp) was made to amend Section X, B, 10, c to read as follows:
"The increment for the merit and considerable merit categories shall be distributed in the following manner: each faculty member in the considerable merit category will receive a percentage of his/her base salary. All individuals in the "considerable merit" category will receive the same percentage of their base salary, regardless of rank or contract (tenure or probationary tenure.) Individuals in the "merit" category will receive a fixed dollar amount only. This amount will be specified prior to the annual evaluations of performance." Mr. Quane explained that under this alternative there would be four categories: Those receiving a "merit" rating would receive a fixed dollar amount, a small amount. Those receiving a "considerable" merit rating would receive a percentage of their base salary. Mr. Schwalm felt it would be difficult in January to determine what fixed amount of dollars would be available. Mr. Rhodes cautioned against the need to wait another year before going back to additional categories, and Mr. Smith agreed. Ms. Patterson went further to say that more categories would be disfunctional. The amendment failed.
- IX,125 A motion (Quane/Cooper) was made to amend Section X, B, 10, c to substitute "bonus" for the phrase "percentage of the individual's base salary" and the following sentence. Mr. Hicklin said the Board of Governors staff is trying this idea, but we should consider it next year. Mr. Ritt noted this system would mean that some salaries would go up, but other salaries could go down from one year to the next. Mr. Horner agreed and said that would be a complicated system to take to the Board of Regents. Moreover, he would hesitate to ask the Board to decrease salaries. The amendment failed.
- ,126 A motion (Quane/March) was made to amend Section XI, C, 4 by striking the paragraph and moving successive numbered paragraphs up one. This procedure is now incorporated in revised XI, C, 1. The motion carried.

- IX,127 A motion (Smith/Rice) was made to amend Section XI, B, line 2 by adding "re-appointment," after "appellant's". The motion failed.

The main motion as amended was then voted upon and carried. The question of when to implement the revised ASPT document was then discussed. The Senate

- IX,128 voted to implement the revised ASPT document in January, 1979.

- IX,129 A motion (Quane/Koehler) was made to adopt the designation of faculty contained in the Faculty Affairs Committee's February 24, 1978 memorandum. This memorandum designates as Academic/Faculty: Professors, Associate Professors, Assistant Professors, Instructors, Lecturers and Faculty Assistants. It designates as Academic/Non-Faculty: Professional Technical Staff and Faculty Associates. Mr. Quane registered as his only concern that faculty associates were excluded from faculty rights and responsibilities. He would prefer faculty associates go under Academic/Faculty with the understanding that the seven years rule not apply to faculty associates hired from now on. Mr. Hicklin said he still feels change should take place in the form of change in Board policy and in the Constitution. Ms. Patterson felt the need of soliciting opinion from the U. High Staff as well as Metcalf. A motion (Rhodes/Quane) to table the question until the Lab School Mission report is issued was made and carried.
- IX,130

Withdrawal Policy (see appendix 1)

Mr. Rhodes introduced Mr. Morrison who introduced the withdrawal policy proposal for the Academic Affairs Committee. Mr. Morrison outlined the proposal contained in the Committee's March 28th memorandum and noted the Committee had since changed the fourth week of classes deadline for an automatic WX to the sixth week because of data accumulated by Ms. Popp and Mr. March from Fall and Spring semesters of this year which indicate a rapid increase in withdrawals beginning in the seventh week. The proposed policy for withdrawing from a course or courses follows:

"After the period designated for program changes, a student may officially withdraw from a course with a grade of WX at any time prior to the end of the seventh week of the semester (6th week of classes), prior to the end of the third week of an eighth week course (as summer session and block-of-time courses), and prior to an approximately proportionate time in a pre-session and other short course. A student should consult the Class Schedule booklet and the Summer Session Catalog for specific withdrawal dates for a given term. Upon the written recommendation of a physician, a student for medical reasons may be granted permission to officially withdraw from a course at a later time than the dates specified.

After the specific withdrawal dates, a student must meet with the instructor of any course from which the student is planning to withdraw. At that time a grade of WX, WP, or WF shall be assigned. WX is given if the student withdraws before the quality of the work can be determined; WP, if the student is passing at the time of withdrawal, and WF, if failing. A grade of WF shall be computed as a failing grade in the student's grade point average, with the exception that a WF received during the student's first semester of enrollment (full or part-time) in the University shall not be computed.

A grade of F will be given to students who withdraw from a class after the specified withdrawal dates but do not officially withdraw by having a withdrawal slip signed by the course instructor and placed on file in the Registration Office, and to students who register for a course but do not complete course requirements. In exceptional cases, deviations may be granted by the Assistant to the Dean of Undergraduate Instruction."

- IX,131 A motion (Rhodes/Gawel) was made to approve the aforementioned policy on dropping a course or courses. Mr. Rhodes averred this is a compromise. Mr. Watkins said this policy recommendation was fine work, except it did not apply stringency to those who withdraw from all courses.
- IX,132 Mr. Cohen turned the chair over to Mr. Sanders. A motion (Cohen/March) to amend by adding in line two of the second paragraph "WP, and WF" after "WX" and in line five of the first paragraph "after meeting with the instructor of the course from which the student is planning to withdraw," and striking the first two sentences of paragraph two. Mr. Quane asked if this would mean no withdrawals after the seventh week, and Mr. Cohen said, yes. Mr. Moonan observed the Committee felt there should be a grace period. Mr. Cohen replied, if there is no slack, then decision making will be sharpened. Mr. Cohen couldn't conceive that after seven weeks a student would not know what is happening in a course. Mr. Rhodes argued there are legitimate reasons to withdraw late in the semester. Having WF's count, however, will prevent those from withdrawing who have no legitimate reason. Mr. Morrison argued the reason for overregistration is to maximize the GPA and the amendment does not deal with this, although the 18 hour limit on registration does deal with this. Registration materials should warn the student of the possibility of a WF after the sixth week. The six week limit is much too strenuous. The amendment failed on a roll call vote of 19 favoring, 23 opposing, and 1 abstaining.
- Mr. Wilson asked why the policy should not apply to first semester freshmen and transfer students. Mr. Rhodes replied that many new students are not aware of procedures in higher education. Mr. Horner said administration would be a problem if some WF's count and others do not, especially with the high turnover in clerical staff. Mr. Quane added this would clutter the transcript and make it difficult for others as well as the student to understand.
- IX,133 A motion (Moonan/Carey) was made to amend the WX period back to the 4th week of classes. Mr. Moonan felt 4 weeks is adequate, that there is some laziness in 6 weeks for the WX. Mr. Morrison said most students do not know what is happening in the fourth week. The Popp-March study shows a rise in WF's after the seventh week. Mr. Watkins observed the times reported out by Academic Affairs are probably reasonable. The amendment failed on a roll call vote of 15 favoring to 28 opposed.
- IX,134 A motion (Hicklin/Egelston) was made to amend by adding after the first "failing" in line five of the third paragraph, the sentence "No WX or WP can be given after the 12th week." On reconsideration Mr. Hicklin and Mr. Egelston agreed to a wording of "no withdrawal with WX or WP" after the 14th week (6th week of summer). The amendment carried 28 to 14 on a roll call vote.
- IX,135 A motion (Wilson/Koehler) was made to amend by deleting in the third paragraph everything after GPA in the third to last line. Ms. Popp asked why penalize the student who is unfamiliar with the system. Mr. Wilson replied they should familiarize themselves. Mr. Morrison said they can't get experience out of a handbook. Mr. Carr speaking for Academic Advisement said confusion would result from treating new students differently. The amendment carried.
- IX,136 A motion (Morrison/Hayes) was made to amend by adding in paragraph 2, line 5 after "short course" the sentence "a student must meet with the instructor of any course from which the student is planning to withdraw". The motion to amend carried.
- II 37 A motion (Rosenbaum/Schwalm) was made to amend by deleting everything before the last sentence and inserting instead the following: "After the specific withdrawal dates, a student may withdraw from courses by petitioning the Registration office. The Registration office will contact the instructor to decide whether a grade of WX, WP, or WF shall be assigned."

IX,138 A motion (Law/Fizer) was made to amend the deadlines in lines 2 and 3 of the second paragraph to the 9th, 8th, and 5th. The amendment failed.

A vote was then taken on the main motion as amended. The motion carried.

IX,139 A motion (Hicklin/Carey) was made to promulgate the approved policy as early as administratively feasible. The motion carried by a show of hands 30 to 7.

IX,140 A motion (Popp/Cooper) was made to request that flyers be distributed to publicize the above policy by April 15. The motion carried.

IX,141 A motion (Morrison/Moonan) was made to approve the following policy on Dropping all Courses: "If a student's written request to withdraw from the University for substantial reasons is granted by the Assistant Dean of Undergraduate Instruction, all grades will be assigned in the same manner and under the same provisions stated above except that the student is not required to contact his or her instructors. Instead, the instructor of each course would assign a WP, WF, WX, or letter grade as appropriate depending on the date and circumstances of withdrawal." The motion carried.

Committee Appointments (see appendix 2)

Ms. Upton said Kevin Taylor has forwarded to us the following names for University Forum Committee (with alternates), Entertainment Committee (with alternates), Union Board Members (with alternates).

IX,142 A motion (Upton/Rice) was made to approve the above Committee appointments.

IX,143 A motion (Sims/Mosely) was made to send these recommendations back to Committee for re-screening. Ms. Upton said 200 were screened for the Entertainment Committee alone, and it would be a sizeable problem to rescreen. Larry Norwood of the Affirmative Action Office said there was no diversity in these appointments, and they needed re-screening. In an undated memo to the Academic Senate, Mr. Norwood noted: "In reviewing the selection process for the Entertainment Committee, Union Board and Forum the selection committee that participated in screening along with the ramifications of their decisions. Because of this I feel that the present nominations be disapproved.

It is also my firm belief that the present make up of these nominees does not give accurate picture of the make up of this university which eliminates any chance for any type of diversity in the programming that these committees produce. And before any type of rescreening takes place the Senate should thoroughly (sic) investigate the screening process and the make up of these committees. This investigation will give way to the point that minority representation and programming has been very nominal along with finding out that minority applicants has increased drastically. (sic) I hope that the Senate is understanding to my argument and some form of solution can be determined."

Mr. Hicklin noted the Executive Committee was assured there was minority representation in the screening process. Ms. Upton said, yes, Mr. Fizer, Mr. Sims and Mr. Cooper were involved.

Mr. Hicklin said the Executive Committee was told few seats were available because o... members who wanted to continue can do so. Mr. Cooper said, no. Mr. Rice asked if minority group members had been appointed if that would have changed the feeling of opponents that the selection process was faulty. Mr. Sims said, no.

Mr. Gamsky pointed out that few had shown up for training in the screening process, and although there are three people on a screening group in many instances only two showed up. Mr. Gamsky said he felt the Committees need expertise in what the problems of black students are. Mr. Mosley added that an Entertainment Committee with no minority students represented would be a farce. Mr. Nagy urged recommitting to the Rules Committee.

Mr. Quane asked the implications of delay, and Ms. Popp responded that the Entertainment Committee becomes active toward the end of April. Mr. Rutherford cautioned that re-screening won't happen in a couple of weeks.

IX,144 A motion (Quane/Law) was made to table the motion until the April 12th meeting with the proviso that the Rules Committee report on the screening process. The motion failed, 15 to 19.

Mr. Norwood said perhaps the top 50 only could be re-screened after investigation. Ms. Upton suggested adding ex-officio members, but Mr. Cohen said that would require re-codification.

IX,145 A motion (Young/Cook) was made to move to an immediate vote. The motion carried.

Mr. Cohen rephrased the Sims/Mosley motion with their consent to read: to send these recommendations back to Committee for re-screening, investigation of the process, and redesigning of the screening process.

Constitutional Amendment

Mr. Wilson explained "Last semester Provost Horner suggested that some changes might be warranted in Article III, Section 6B of the ISU Constitution. Particularly, he wondered whether faculty still wanted the yearly speeches by the President and the Provost.

The matter was referred by the Senate's Executive Committee to the Rules Committee. After some discussion, the attached amendments were prepared. These were sent to the Faculty Affairs Committee for review. Faculty Affairs indicated no problems with the proposals as presented.

Basically, the proposed revision eliminates the mandated speech by the Provost and shifts the President's speech out of the "Faculty Meetings" section of the Constitution. Both officers can still call faculty meetings, and 5% (formerly 10%) of faculty can petition for such a meeting.

The revision provides for more adequate notice if faculty meeting, but if such meetings are called, to structure the meetings so that discussion and recommended action take place."

The existing Article III Faculty, Section 6 Faculty Activities and Affairs, B Faculty Meetings reads: "The President shall convene a meeting of the faculty at least once each academic term, and shall chair such faculty meetings. In his absence, the Provost presides. The Secretary and Parliamentarian of the Academic Senate serve the same offices for meetings of the faculty. A special meeting of the faculty shall also be convened at any time the President or the Provost so designates, or upon petition of ten percent of the voting members of the faculty. Except in case of emergency declared by the President, or in his absence the Provost, each member of the faculty shall be notified by mail at least one week in advance of a regular or special meeting of the faculty, together with an agenda. Ten percent of the voting members of the faculty constitutes a quorum for a faculty meeting. At

least once each year at appropriate time, the President and the Provost shall report to the faculty on the "State of the University". The faculty at any meeting may take action advisory to any committee of the University, the Academic Senate, the President, or the Board of Regents, but legislative authority shall be exercised or delegated only by the Academic Senate."

The proposed revisions are as follows: "A meeting of the faculty will be convened at any time the President or the Provost so designates, or upon petition of five per cent of the members of the faculty. Except in case of emergency declared by the President, or in his absence the Provost, each member of the faculty will be notified by mail at least two weeks in advance of a meeting of the faculty. Such notice will include information on the purpose of the meeting.

Ten percent of the members of the faculty constitutes a quorum for a faculty meeting.

The Chairperson and the Secretary of the Academic Senate serve the same offices for meetings of the faculty.

The faculty at any meeting may take action advisory to any committee of the University, the Academic Senate, the President, or the Board of Regents, but legislative authority shall be exercised or delegated only by the Academic Senate.

Article IV, Section 1.A.10

At least once each year, the President shall report to the University community and the public on the "State of the University."

Committee Reports

Committee Chairpersons thanks their respective committee members for their service this past year.

Adjournment

IX,146 A motion (Popp/Egelston) to adjourn was made and carried at 1:20 a.m.

Respectfully submitted,

Ira Cohen, Chairperson
John K. Boaz, Secretary

IC:JKB:c

NAME	ATTEN- DANCE	VOTE								VOICE VOTE		
		Motion # 131	Motion # 132	Motion # 133	Motion #	Motion #	Motion #	Motion #	Motion #	Motion No.	Y	N
Belshe	P	Y	Y	Y						110	Y	
Boaz	P	N	Y	Y						111	Y	
Bowen	P	Y	Y	N						112	Y	
Butz	P	Y	N	Y						113	Y	
Carey	P	Y	Y							114	Y	
Christiansen	excused									115	Y	
Cohen	P	Y	Y	N						116	Y	
Cook	P	N	N	Y						117	Y	
Cooper	P	N	N	Y						118	Y	
Croxville	A									119	Y	
DeLong	P	Y	Y	N						120	Y	
Egelston	P	N	N	Y						121	Y	
Erickson	P	N	N	Y						122	Y	
Fizer	P	N	N	N						123	Y	
Gamsky	P	Y	N	Y						124	Y	
Gawel	P	N	N	Y						125	Y	
Hayes	P	N	N	Y						126	Y	
Heflin	A									127	Y	
Henry	P									128	Y	
Hicklin	P	Y	N	Y						129	Y	
Horner	P	Y	Y	Y						130	Y	
Jesse	P	Y	Y	N						134	Y	
Koehler	P	Y	N	Y						135	Y	
Lahn	P	Y	N	N						136	Y	
Law	P	N	N	N						137	Y	
March	P	Y	N	N						138	Y	
Massie	P	N	N	Y						139	Y	
Moonan	P	N	Y	N						140	Y	
Morrison	P	N	N	Y						141	Y	
Mosley	P	Y	N	N						142	Y	
Nagy	P	N	N	Y						143	Y	
Natale	P									144	Y	
Patterson	P	N	N	N						145	Y	
Popp	P	N	N	Y						146	Y	
Potter	P											
Quane	P	abstain	N	Y								
Rhodes	P	N	N	Y								
Rice	P	Y	N	Y								
Ritt	P	N	Y	Y								
Rosenbaum	P	Y	Y	N								
Rutherford	P	N	N	Y								
Sanders	P	N	N	Y								
Scharfberg	excused											
Schwalm	P	Y	Y	N								
Sims	P	N	N	Y								
Smith	P	N	N	Y								
Upton	P	N	Y	Y								
Wilson	P	N	Y	Y								
Young	P	Y	Y	N								
Atkins	P	Y	N	Y								

*Arrived late

Y=Yes

N=No

P=Present

WITHDRAWAL POLICY

After the period designated for program changes, a student may officially withdraw from a course with a grade of WX at any time prior to the end of the seventh week of the semester (6th week of classes), prior to the end of the third week of an eighth week course (as summer session and block-of-time courses), and prior to an approximately proportionate time in a pre-session and other short course after meeting with his instructor. A student must meet with the instructor of any course from which the student is planning to withdraw. A student should consult the Class Schedule Booklet and the Summer Session Catalog for specific withdrawal dates for a given term. Upon the written recommendation of a physician, a student for medical reasons may be granted permission to officially withdraw from a course at a later time than the dates specified.

After the specific withdrawal dates, and before the end of the 14th week of class (6th week of summer), and prior to an approximately proportionate time in a pre-session and other short course after meeting with his instructor, a student must meet with the instructor of any course from which the student is planning to withdraw. At that time, a grade of WX, WP, or WF shall be assigned. WX is given if the student withdraws before the quality of the work can be determined; WP, if the student is passing at the time of withdrawal, and WF, if failing. A grade of WF shall be computed as a failing grade in the student's grade point average.

A grade of F will be given to students who withdraw from a class after the specified withdrawal dates but do not officially withdraw by having a withdrawal slip signed by the course instructor and placed on file in the Registration Office, and to students who register for a course but do not complete course requirements. In exceptional cases, deviations may be granted by the Assistant to the Dean of Undergraduate Instruction.

DROPPING ALL CLASSES

If a student's written request to withdraw from the University for substantial reasons is granted by the Assistant Dean of Undergraduate Instruction, all grades will be assigned in the same manner and under the same provisions stated above except that the student is not required to contact his or her instructors. Instead, the instructor of each course would assign a WP, WF, WX, or letter grade as appropriate depending on the date and circumstances of withdrawal.

UNIVERSITY FORUM COMMITTEE

1978-79

Sheila Cooper	1009 Hewett Hall	438-5204
Deb Henry	909 S. University, Normal	452-3484
John Lafferty	206 W. Mulberry, Normal	452-3976
Nancy Maysent	909 S. University, Normal	452-3484
Eric Pitcher	508 S. Vale Street, Bloomington	662-3094
Nick Polo	646 Manchester	438-5542
Jeff Robers	401 Normal Avenue, Normal	452-7562

Alternates:

1st	Kristen Tomey	531 Manchester	438-7215
2nd	Jacqueline Collesi	217 Adams House-Watterson	436-8259

UNIVERSITY FORUM COMMITTEE
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1978-79

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Leslie Brunke

Michelle Deany

Jim Marlin

Julie Stewart

Craig Bishop

Jeff Warrick

Bob Slusser

Teresa Pires

Delorise Adolph

Derrick Jefferson

Julie Rairden

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Mike Vukson	438 Manchester	438-5319
Denise Wichman	19 Flora Way, Normal	454-2144

Alternates:

Mike Hastings	1700 N. School, Apt. 82, Bldg 9, Normal	452-3366
Linda Day	1324 Hewett	436-6854

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Gerald Lee
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3rd Larry Benjamin	501 Monroe-Watterson	436-8078

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